

Memorandum DO NOT REPLY TO THIS ADDRESS - SEE MESSAGE FOR CONTACT

<u>INFO!</u>

Date 12/23/2004

From AD - Information Resources and Technology Management

Subject ***Important Employee Express Security Alert!***

To: All U. S. Fish and Wildife Service Employees

From: Acting AD, Information Resources and Technology Management & CIO

Important Employee Express Security Alert!

Employee Express discovered that another company is hosting a web page called www.employeeexpress.com (http://www.employeeexpress.com/), which has a link to a web page that claims to be and looks like the official EmployeeExpress.gov homepage. The .com site can load spyware on a PC and can capture SSN and PIN. Therefore, identity theft is a possibility if employees think they are accessing the secure official .gov site when they are accessing this .com site.

USFWS has blocked access to the unofficial website for all Service workstations connected to our SWAN backbone. ISP-connected sites and home users must exercise caution when accessing Employee Express.

When linked to the official **.gov** EEX website, the URL, https://www.employeeexpress.gov/, will display at the top of the browser window (https: ensures secure mode), and the padlock/security icon will appear near the lower, right-hand corner of the browser window.

For your protection when accessing Employee Express:

- (1) use the ".gov" extension and not the ".com" extension
- (2) make sure an "s" appears in the <a href="https://example.com/h
- (3) check for a padlock/security icon in the lower, right-hand corner of the window

Employee Express has updated the official **.gov** Employee Express web site to include the following warning message in the announcements area:

***SECURITY ALERT - All Employees

To ensure secure access to the <u>official</u> EEX website, https://www.employeeexpress.gov/ should display at the top and the security icon at the bottom of your browser window.

Please change your Employee Express password, if any doubt exists about whether or not you have visited the unofficial website.

Our mission is, working with others, to conserve, protect and enhance fish, wildlife, and plants and their habitats for the continuing benefit of the American people.